

**AUSTRALIAN RESEARCH COUNCIL
Discovery Projects Expression of Interest
Preliminary Sample Application Form for Funding
Commencing in 2025**

EIDP25

Project ID: EIDP250100001

First Investigator: Dr Example Example

Admin Org:

Total number of sheets contained in this Application: X

Information on this form and its attachments is collected in order to make recommendations to the Minister on the allocation of financial assistance under the Australian Research Council Act 2001 and for post award reporting. The information collected may be passed to third parties, including being sent to overseas parties for assessment purposes. It may also be passed to any other Australian Government Department or Agency, and noting information contained in this Expression of Interest can be disclosed without your consent where authorised or required by law

SAMPLE

Part A - Administrative Summary (EIDP250100001)

A1. Application Title

((Provide a short title. (Up to 75 characters, approximately 10 words))).

Note – The answer to this question will auto-populate into the full application and is a locked field.

A2. Person Participant Summary

(Add all named participants who will be participating in the application. These will include personnel who may be Chief Investigators (CIs) or Partner Investigators (PIs). Refer to the Grant Guidelines and the Instructions to Applicants for personnel eligibility requirements.)

Number	Name	Participant Type	Current Organisation(s)	Relevant Organisation
1	Dr Example Example	Chief Investigator	This auto-populates from the RMS user profile.	This auto-populates from section B5.

Note – The answers in this question will auto-populate into the full application as a set of locked fields. (The **Name and Participant type** is auto-populated from the RMS user profile.)

A3. Organisation Participant Summary

(Add all organisations participating in this application. Refer to the Instructions to Applicants for further information.)

Number	Name	Participant Type
1.	University of X	Administering Organisation

Note – The answer to this question will auto-populate into the full application and is a locked field.

A4. Application Summary

(Provide an Application Summary, focusing on the aims, significance, expected outcomes and benefits of this project. Write the Application Summary simply, clearly and in plain English. If the application is successful, the Application Summary, along with the National Interest Test, will be used to give the general community an understanding of the research. Avoid the use of acronyms, quotation marks and upper-case characters. Refer to the Instructions to Applicants for further information. (Up to 750 characters, approximately 100 words))

Note – The answer to this question will auto-populate into the full application and is a locked field.

A5. Field of Research (FoR)

(Select up to 3 (6-digit) classification codes that relate to the application. Note that the percentages must total 100)

Code	Percentage

Note – The answer to this question will auto-populate into the full application and is a locked field.

Part B - Participant Details (EIDP250100001)

B1. Personal Details

(To update Personal Details, click the 'Manage Personal Details' link below. Note this will open a new browser tab. When returning to the form ensure you 'Refresh' the page to capture the changes made to your profile.

Note: The date of birth, country of birth, and Indigenous status will not appear in the PDF version of the form and will not be visible to assessors. Data may be shared with other Commonwealth Entities. All information contained in Part B is visible to the Administering Organisation on this application.)

Note – The answers to questions B1 – B14 will auto-populate into the full application and will be locked fields.

Participation Type

Chief Investigator

Title

Dr

First Name

Example

Middle Name

Family Name

Example

Date of Birth

This question and the corresponding answer will not appear in the PDF version of the form.

Country of Birth

This question and the corresponding answer will not appear in the PDF version of the form.

Indigenous Status

This question and the corresponding answer will not appear in the PDF version of the form.

B2. Qualifications

(To update any qualifications, click on the 'Manage Qualifications' link below. Note this will open a new browser tab. When returning to the form ensure to 'Refresh' the page to capture the changes made to the participant's profile.) This data is automatically populated from your RMS profile.)

B3. Research Load (non-ARC Grants and Research)

(Provide details of research funding from non-ARC sources (in Australia and overseas). For research funding from non-ARC sources, list all projects/applications/awards/fellowships awarded or requests submitted involving that participant for funding for the years 2024 to 2030 inclusive.)

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B4. What will your time commitment be to research activities related to this project?

(Enter your time commitment to this project as a Full-Time Equivalent (FTE). Note that a FTE of 1.0 represents a full-time commitment (i.e. 5 days per week).)

B5. Employment Details as at grant commencement date

(Confirm your employment status at all organisations that you will be associated with as at the grant commencement date. Enter the relevant appointment type and Full-Time Equivalent (FTE) for each organisation.)

Org name	Is this an Eligible Organisation?	Please choose your appointment type for this organisation.	Please enter your FTE for this Organisation
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B6. Relevant Organisation for this application as at grant commencement date for this project

(Enter the Organisation that is relevant to your participation on this application, and that you will be associated with as of 1 January 2025. The 'relevant organisation' is the primary organisation that will be supporting your involvement in this project if it is funded. Note that the Organisation must be listed in B5 for this question to validate.)

Relevant Organisation

B7. Currently held ARC Projects

(This information is automatically populated from RMS. If you have any concerns with the information recorded here, please contact your Administering Organisation's Research Office.)

B8. Research Opportunity and Performance Evidence (ROPE) - Current and previous appointment(s) / position(s) - during the past 10 years

(To update any details in this table, click on the 'Manage Employment Details' link in this question. Note this will open in a new browser tab. 'Refresh' the application page when returning to the form to capture changes made to the participant's profile. This data is automatically populated from the participant's RMS profile.)

B9. Research Opportunity and Performance Evidence (ROPE) - Career Interruptions

(You must read the ROPE Statement <https://www.arc.gov.au/about-arc/program-policies/research-opportunity-and-performance-evidence-ropes-statement> before filling out this section. The following fields will not be visible to assessors: From when; To when; FTE of career interruption and Interruption category. RMS will automatically calculate the total career interruption in the field 'Total Period of Career Interruptions which will be visible to assessors.)

Has the participant experienced a significant interruption that has impacted on research opportunity?

Total Period of Career Interruptions

From when

(This question and the corresponding answer will not appear in the PDF version of this form.)

To when

(This question and the corresponding answer will not appear in the PDF version of this form.)

FTE of career interruption

(This question and the corresponding answer will not appear in the PDF version of this form.)

Interruption category

(This question and the corresponding answer will not appear in the PDF version of this form.)

B10. Research Opportunity and Performance Evidence (ROPE) - Career Highlights

(Include up to 10 career highlights including a short context statement for each highlight, where relevant (up to 1,500 characters, approximately 200 words).)

B11. Research Opportunity and Performance Evidence (ROPE) - Details of the participant's career and contributions to the field, including evidence of high-quality outputs, collaboration and excellence in research training and mentoring (where appropriate).

(Provide details of the participant's research impact and contributions. This should not include information provided elsewhere in the application (up to 1,500 characters, approximately 200 words).)

B12. Research Opportunity and Performance Evidence (ROPE) - How many PhDs, Masters and Honours students that the participant has supervised have completed their degree?

(Provide total numbers under each category for completions where you have been the principal supervisor.)

PhD student completions as principal supervisor:

Masters student completions as principal supervisor:

Honours student completions as principal supervisor:

B13. Research Opportunity and Performance Evidence (ROPE) - Research Outputs Context

(Research context - Provide clear information that explains the relative importance of the participant's research outputs in disciplinary context. This can include publication and citation metrics and other content relevant to the discipline (up to 1,500 characters, approximately 200 words).)

B14. Research Opportunity and Performance Evidence (ROPE) – 10 Career-Best Research Outputs

(Provide up to 10 research outputs and provide clear information regarding the research impact of the researcher's chosen career-best outputs. Mark the research outputs that are most relevant to this project categorised under the following headings: Authored books; Edited books; Book chapters; Refereed Journal articles; Fully refereed conference proceedings; Additional research outputs (including non-traditional research outputs and preprints or comparable resources). CVs and theses should not be included in this list. Each text box allows up to 150 characters, approximately 20 words annotation per output.)

B15. Project Relinquishment or Application Withdrawal

(Note: This question and corresponding answer will not appear in the PDF version of the form. ARC Grant Guidelines specify the limits on the number of applications and projects per named participant. This question will be activated where Chief Investigators will exceed ARC project limits at the grant opportunity closing date if this application is successful. While the application can be submitted, project limits must be met under the Grant Guidelines before the project can start. Project limits can be met by relinquishing existing active project(s), or relinquishing role(s) on existing active projects or withdrawing application(s) that would exceed the project limits. This does not need to occur until all applications are announced.)

B16. Partner Investigator – upload a CV in no more than 1 A4 page

(Provide a CV of up to 1 A4 page relevant to the project noting that Partner Investigators are not required to complete Research Opportunity and Performance Evidence (ROPE) questions B10 to B14. The PDF should not include qualifications, current and previous appointment(s)/position(s), employment or career interruptions as this will be automatically populated from your profile at questions B2, B8 and B9.

B17. Certification by Participants

I certify that:

- i) all the details in this Expression of Interest application are accurate and complete, including information contained in my ARC Research Management System personal profile;*
- ii) proper inquiries have been made and I am satisfied that I meet the eligibility criteria as specified in the grant guidelines;*
- iii) as a participant listed on the Expression of Interest application I have responsibility for the authorship and intellectual content of this Expression of Interest application, and have appropriately cited sources and acknowledged significant contributions, including third parties, where relevant.*
- iv) I have complied with the grant guidelines, and the scheme specific Instructions to Applicants and if the full application is successful I agree to abide by the relevant Commonwealth grant agreement;*
- v) I understand and agree that all statutory requirements must be met before the proposed research can commence;*
- vi) I have notified the Administering Organisation of all material personal and financial interests and actual or perceived Conflicts of Interest I may have in relation to the Expression of Interest application I will notify the Administering Organisation of any personal material interests or Conflicts of Interest which arise subsequent to the submission of the Expression of Interest application. I will update my personnel details in my ARC Research Management System profile ensuring that all conflicts of interests and/or foreign funding, talent programs, affiliations/associations reported to the ARC are current; and*
- vii) I will notify the Administering Organisation if there are any changes in my circumstances which may impact on my eligibility to participate in, or ability to perform, the project subsequent to the submission of this Expression of Interest application.*

Note - Certification from researchers for EOI will not auto-populate into the full application.

Part C – Project Description (EIDP250100001)

C1. Project Description

(Upload a brief Project Description as Detailed in the Instructions to Applicants and as required format (Up to 2 A4 pages)).

No PDF file uploaded.

Note – The answer to this question will not auto-populate into the full application.

SAMPLE

Certification

Certification by the Deputy/Pro Vice-Chancellor (Research) or their delegate or equivalent in the Administering Organisation

I certify that—

- I have read, understood and complied with the *Grant Guidelines Discovery Program – Discovery Projects ARC commencing in 2025* and to the best of my knowledge all details provided in this Expression of Interest application form and in any supporting documentation are true and complete in accordance with these Grant Guidelines.
- Proper enquiries have been made and I am satisfied that the participants and the organisations listed in this Expression of Interest application meet the requirements specified in the Grant Guidelines.
- I will notify the ARC if there are changes to any named participant or organisation after the submission of this Expression of Interest application.
- The listed participants are responsible for the authorship and intellectual content of this Expression of Interest application, and have appropriately cited sources and acknowledged significant contributions to this Expression of Interest application.
- To the best of my knowledge, all Conflicts of Interest relating to parties involved in or associated with this Expression of Interest application have been disclosed to this Administering Organisation, and, if the Expression of Interest application is successful, I agree to manage all Conflicts of Interest relating to this Expression of Interest application in accordance with the *Australian Code for the Responsible Conduct of Research (2018)*, the *ARC Conflict of Interest and Confidentiality Policy* and any relevant successor documents.
- The application, including all parties involved in or associated with this Expression of Interest application, has undergone due diligence to assess risks from foreign interference in line with the *Guidelines to Counter Foreign Interference in the Australian University Sector (2019)* developed by the University Foreign Interference Taskforce.
- I consent, on behalf of all the parties, to this Expression of Interest application being referred to third parties, who will remain anonymous, for assessment purposes.
- I consent, on behalf of all the parties, to the ARC copying, modifying and otherwise dealing with information contained in this Expression of Interest application.
- To the best of my knowledge, the Privacy Notice appearing at the top of this form has been drawn to the attention of all the participants whose personal details have been provided at the Personnel section.
- I acknowledge, on behalf of all the parties, that information from this application may be provided to other Commonwealth agencies to seek advice on national security or other matters.

Note - Certification from the DVCR or Delegate will not auto-populate into the full application.