

DECLARATION / CONFLICT OF INTEREST REGISTER – RESEARCH (Refer to ACU Declaration of Interest Procedures – Annexure A for assistance in completing this form)			
Name and position	Person and/or Organisation with Interest	Researchers should identify the following as part of the Declaration of Interest: <ul style="list-style-type: none"> • What the declaration/conflict of interest is; • How the conflict of interest will be managed; • Whether it is considered to be a perceived, potential or actual conflict of interest • Whether it is an indirect interest, a financial interest, or a non-financial interest; • Whether it is considered to be a minor or significant conflict of interest; 	Date of Declaration

The ACU documentation provides researchers with guidance on the following, in addition to providing some management strategies.

1. Determining what type of COI it might be;
2. What the conflict type might be;
3. Potential management strategies.
4. Conflict of interests can vary across time and a new management plan should be submitted if details change;

In addition, to those identified in Annexure A, the following are also provided:

- ensure all information surrounding the conflict has been disclosed and documented
- inform any affected persons of the conflict, seeking their views (if relevant) and whether they object
- reformulate /redefine the scope of work or restrict access to certain information
- recruit a third party to oversee part of or the entire process
- recommend relinquishing the interest that is causing the conflict
- temporarily remove the person from the process or responsibilities
- monitor the person’s activities closely in relation to the conflict of interest
- take no further action because the conflict is very minor